

GRAD 2018 INFORMATION

AND ORDER FORM PACKAGE

GRADS:

THIS PACKAGE CONTAINS THE FOLLOWING:

- SPECIFIC INFORMATION REGARDING THE GRADUATION CEREMONY ON **FRIDAY, JUNE 22, 2018.**
- GRADUATION CEREMONY TICKET ORDER FORM.
- SPECIFIC INFORMATION REGARDING THE DINNER AND DANCE ON **WEDNESDAY, JUNE 27, 2018.**
- DINNER AND DANCE GUEST PERMISSION FORM.
- DINNER AND DANCE TICKET ORDER FORM.

PLEASE REVIEW THE INFORMATION WITH YOUR PARENT/GUARDIAN AND NOTE DATES AND DEADLINES ON YOUR CALENDAR! IF YOU HAVE ANY QUESTIONS REGARDING THE GRADUATION CEREMONY OR DINNER AND DANCE, PLEASE SEE MRS. SARGEANT IN THE MAIN OFFICE.

Notice for Grads of 2018 and their families Re: Grad Ceremony Seating

<p align="center">Grad Ceremony Ticket Request Form Deadline to return form: Tuesday, April 13, 2018 Pick up tickets last name A-G: May 23 & 24, 2018 Pick up tickets last name H-N: May 25 & 28, 2018 Pick up tickets last name O-Z: May 29 & 30, 2018 Multipurpose Room during flex and lunch Ticket payment and SEPARATE \$50 v-stole deposit are required at this time. No exceptions!</p>

Grad ceremony: Friday, June 22, 2018 at 5:30 PM (grads must be there by 4:45 PM)
Chandos Pattison Auditorium
10238 168th Street, Surrey, BC

This year's Grad 2018 is being held in the Chandos Pattison Auditorium at the Pacific Academy. We use this facility each year. We are confident that this year's grads and their families will be very pleased with this location. It is a beautiful facility – the lobby, the staircase and the outdoor grass areas will provide lots of space for meeting friends as well as providing great backdrops for family pictures. The auditorium itself is air-conditioned, the seats are all comfortable and there isn't a bad seat in the house! Sight lines are great and the acoustics are excellent.

Seats will be assigned. There is no standing room and no possibility of adding seats at the last moment. Therefore, we want to be sure that the assignment of seats is fair and well understood by everyone involved. That is the purpose of this notice.

For the grad ceremony, all grads will be seated on the stage.
Grads do not need tickets for themselves.

All audience seats are numbered. **Seat assignments will be randomly determined by lottery.** This is not the grad's or guest's choice. In this venue there will be no casual seating or standing room.

Who will receive guest tickets?

- All eligible grads whose names are on the grad list. **Please note**, you will not be able to pick up your grad ceremony tickets or cap and gown if you have not yet paid your student fees, grad fees, are on the non-grad status list, or have outstanding library items (if you return library items, make sure you get an all-clear slip and bring it with you when you pick-up your tickets and cap and gown).

How many guest tickets will I receive?

- Every grad on the list is eligible to receive four guest tickets. Remember, grads are seated on the stage and do NOT need a ticket.

How much do the tickets cost?

- The first two tickets are free. Additional tickets are \$10.00 each.

What if I need more than four tickets?

- Make sure you request additional tickets on your order form. Additional tickets will be distributed by lottery so it is possible you may not receive extra tickets. In the first round, single and pair ticket requests will be fulfilled where possible, and these seats may or may not be seated with your first four tickets. If you request more than two **extra** tickets, these extra tickets will be reviewed during the second round. Please check with the office the week of May 14 to find out if you will be receiving extra tickets.

How do I order and pick-up my guest tickets?

1. March 6, 8, and 9, a *Grad 2018 Information Package* will be distributed in your English 12 or Communications 12 class. It will contain a Ticket Request Form.
2. This form must be returned to the office by **Friday, April 13**.
3. If you miss this deadline you will not be eligible for any guest tickets until all other orders have been processed.
4. You don't pay for your tickets until you pick them up.
5. Tickets can be paid for and picked up May 23 & 24 (last name A-G), May 25 & 28 (last name H-N) and May 29 & 30 (last name O-Z) in the Multipurpose room during flex and lunch. You must be on the grad list, and have no outstanding library items or student/grad fees owing.
6. At the same time you pay for and pick up your tickets, you will also need to bring a **separate** deposit cheque/cash for \$50. This is for the v-stole (the tri-coloured collar that goes over your gown). You will get your deposit cheque/cash back after the ceremony when you return your v-stole. You will also be given your custom ordered cap and gown. More information about this can be found below under ***Cap and Gown***.

Cap and Gown

A cap and custom gown has been ordered for every grad. Please store these items in a safe place as this is your "uniform" for the ceremony. Both the cap and gown are yours to keep as a memento of Grad 2018! The tri-colour v-stole, however, is the property of WGSS and **MUST BE RETURNED** after the ceremony. Your \$50 deposit cheque/cash will not be returned to you if the v-stole is not returned. Collection tables will be set up at Chandos Pattison to receive your v-stole. This is the only place to return your v-stole; **please do not leave the building without returning your v-stole**. If you don't hand it in at the collection table, then it will be deemed unaccounted for and your cheque/cash will not be returned.

Summary:

1. The Grad Ceremony Ticket Request forms will be distributed during English 12 and Communications 12 classes **March 6, 8, and 9.**
2. Grad Ceremony Ticket Request forms must be returned to the office by **April 13.**
3. Grads who do not return this form by April 13 **will not** be eligible for seats until all other orders have been processed.
4. All seats will be assigned. The lottery will randomly determine the assignment. Guests will **not** have their choice of seats when they arrive at the auditorium.
5. Guests must bring their tickets to the ceremony in order to be admitted.



**Grad 2018 Graduation Ceremony
Guest Ticket Request Form**
Chandos Pattison Auditorium
10238 168th Street, Surrey, BC
FRIDAY, JUNE 22, 2018 - 5:30 PM



STUDENT NAME: _____

Grads, you do not need to order a ticket for yourself! You will be seated on the stage. You must pay for your tickets **when you pick them up at the end of May** as well as give a **SEPARATE** \$50 deposit for the v-stole. When you have done this, you will receive your custom ordered cap & gown. **KEEP THESE ITEMS IN A SAFE PLACE UNTIL THE CEREMONY. THEY ARE YOUR RESPONSIBILITY!**

A. In this section you can request up to four (4) tickets.

Two tickets x \$0.00 = \$0.00

Up to two additional tickets x \$10.00 = \$ _____

I would therefore like **A TOTAL OF:** 1 2 3 4
(circle please) tickets for my guests for the grad ceremony.

If spaces are available, do any of your guests require wheelchair seating?
(The wheelchair area is at the back of the orchestra level of the auditorium)

Y: _____ N: _____

Do all your guests wish to sit with this guest? Y: _____ N: _____

B. Additional Tickets - \$10.00 each (for grads wanting more than four tickets)

In addition to the four tickets already requested, I would like, **if available**,
_____ more tickets. Additional tickets may not be seated together or with
the first four tickets assigned as they are distributed by lottery.

**I understand that I am committed to taking ALL of the tickets I have
requested.**

C. Please note any special instructions here. For example, indicate if your guests
DO NOT wish to be seated together, or someone uses a walker, etc. We will try
our best to accommodate your request.

THIS FORM MUST BE RETURNED TO THE OFFICE BY APRIL 13, 2018



GRAD DINNER AND DANCE JUNE 27, 2018

Aria Banquet & Convention Centre

12350 Pattullo Place, Surrey, BC

Doors open: 6:30 PM Dinner: 7:15 PM to 11:15 PM

Tickets: \$75.00 per person

PLEASE NOTE THE FOLLOWING PROCESS FOR ORDERING, PAYING, AND PICKING UP GRAD DINNER AND DANCE TICKETS:

- You have to be a WGSS grad of 2018 or parent of a grad to buy tickets. Parents are welcome to purchase tickets and attend the Dinner and Dance. **Please note that an approved guest pass is needed for ANY guest who is not an immediate family member of a WGSS grad of 2018.** If your guest is not a WGSS student, you and your guest must book an interview with your administrator through the office in order to complete the guest pass. Interviews will be held April 23, 24, and 25. The original completed guest pass **MUST** accompany your ticket order. Keep a copy of the guest pass if you will be purchasing tickets for the Dry Grad event which takes place at the Langley Events Centre immediately following the Dinner and Dance.
 - If the WGSS 2018 Grad is bringing another WGSS 2018 Grad, no guest permission form or interview is required.
 - If the WGSS 2018 Grad is bringing another WGSS student, the form needs to be completed and then approved by the guest's VP. No interview is required.
 - If the WGSS 2018 Grad is bringing a guest from another school, the form needs to be completed and signed by the guest's parent, school administration, and an interview booked with the WGSS Grad's VP.
 - If the WGSS 2018 Grad is bringing a guest who does not attend high school, the form needs to be completed, and an interview booked with the WGSS Grad's VP.
 - You must show/provide a copy of the signed guest permission form to purchase a Dry Grad ticket. You should NOT give away your original as it must accompany your Dinner & Dance order form.
- Tables are filled in groups of 10. All names must be on the same form and full payment included at the time of ordering. If you DO NOT have a full table of 10 people, you may be seated with another group to complete a group of 10.
- If you want your table next to another group's table, indicate this on the order form. We will **try** to accommodate your request.
- Tables are assigned on a random basis, not first come, first served.
- Please designate one person per group responsible for collecting money and handing it in with the order form, and picking up the tickets when they're ready. This person will be the TABLE CAPTAIN.
- Tickets are **non-refundable**.
- Once the form has been submitted we are unable to trade or switch seats. Please make your decisions before handing the form in.
- There will be **NO** reservations without payment or forms.
- Please write the grad's name and home phone number on the back of your cheque. NSF cheques will have a \$25.00 administration charge added.

Please hand in the order form, payment, and required guest passes to the office by **Thursday, May 17, 2018**.

TICKETS WILL BE AVAILABLE FOR PICK-UP BY YOUR TABLE CAPTAIN AT THE OFFICE STARTING JUNE 4.

GRAD DINNER AND DANCE JUNE 27, 2018

IMPORTANT INFORMATION FOR GRADS

- All graduating students and their dates will be bused from Walnut Grove Secondary School to the Aria Banquet and Convention Centre. **THERE ARE NO EXCEPTIONS TO THIS.** If you miss the bus at the school, you **WILL NOT** be allowed into the dinner and dance.
- On the day of the dinner and dance, Grads and their dates will need to arrive at WGSS **between 4:00 PM and 5:30 PM.** Students and bags will be searched by private security at this point.
- Grads and their dates planning on attending the Dry Grad event following the dinner and dance will also have their bags checked in at the school at this time by the Dry Grad parents.
- At the school, there will be opportunities for photos including a large group photo prior to boarding the buses. Parents who attend the dinner and dance will have opportunities for photos there as well as at the school.
- Students and their dates will board their assigned bus at 6:00 PM and will be bused directly to the Aria Banquet Centre. Again, if you miss the bus at the school, you **WILL NOT** be allowed into the dinner and dance.
- After the dinner and dance, students going to the Dry Grad event at the Langley Events Centre will be bused directly from the Aria to the Events Centre. Their checked bags will be waiting for them when they arrive and there will be change rooms available.
- Students are not able to attend Dry Grad unless they attend the dinner and dance. If students are to leave Dry Grad early, their parents must have signed an early release consent form through the Dry Grad Committee.
- Students not attending the Dry Grad will be bused directly from the Aria back to Walnut Grove Secondary School at the end of the event.
- If students know they will not be attending Dry Grad, please inform Mrs. Sargeant in the office and she will place you on a non-Dry Grad bus.

Walnut Grove Secondary School's
2018 Grad Banquet Guest Permission

1. WGSS Grad

I would like to request permission to bring the guest named below to the grad banquet on **Wednesday, June 27**. I accept that my guest and I must be interviewed by a WGSS administrator prior to the event (*if guest is not a WG student*) and if my guest is approved, that we must attend and leave the banquet together, regardless of circumstances. Finally, I accept that if my guest behaves in a manner that contravenes WGSS's *Code of Conduct, as described on the reverse side*, we will be required to leave the premises **without refund**.

WGSS Student Name (print)

Date

Signature (*I have read and agree to the above.*)

2. Parent of WGSS Grad:

I support my son/daughter bringing the guest named below to the banquet. I accept the expectations as outlined on the reverse side, including the consequences for inappropriate student or guest behaviour.

Parent Name (print)

Signature

3. Guest:

If I am approved as a guest to attend WGSS's grad banquet, I am aware of and agree to follow all of the rules for the event (guest and parent, please read reverse side).

Guest Name (print)

Guest's Signature

Name of School Currently Attending

Grade

**If not currently attending high school, provide reference below, in Section 5.*

Name of Guest's Parent (print)

Phone Number

Parent Signature

4. Guest's School Administrator:

I am confident the above-named student will behave responsibly at WGSS's grad banquet and recommend that s/he be allowed to attend. Name of school: _____

Administrator's Name

Phone Number

Administrator's Signature

5. COMPLETE IF YOU ARE NOT CURRENTLY ATTENDING A HIGH SCHOOL

I attend post-secondary/am employed/other. *Please provide a reference name and phone number.*

Name and relationship to guest (e.g., employer)

Phone Number

6. WGSS Administrator

Approved

Date

Signature of Administrator



EXPECTATIONS OF ALL GRADS AND THEIR GUESTS ATTENDING THE WGSS 2018 GRAD BANQUET

For the grad:

- Only one guest per grad is permitted.
- Permission form is to be completed and presented at the approval interview. Once approved, a copy of this form will need to be presented in order to purchase a Dry Grad ticket and the original form will need to be handed in with your Dinner & Dance ticket order.
- Interviews must be booked at the office between April 10 and April 17. Interviews will take place on Monday, April 23, Tuesday, April 24, and Wednesday, April 25.
- On the evening of the banquet, you must arrive and leave with your guest on your assigned bus.

The guest must:

- Arrive and leave with his/her grad host on your assigned bus.
- Present picture identification at the event.
- Obey all staff supervisors and chaperones.

Grads and their guests are advised:

- Smoking or vaping is not permitted. Please note that cigarettes or vapes will be confiscated by security.
- Possession or drinking of alcohol before or during the banquet is not permitted.
- Use of drugs before or during the banquet is also prohibited.
- Swearing is not acceptable and will not be tolerated.
- Vandalism will not be tolerated.
- Fighting will not be tolerated.
- Appropriate and respectful behaviour toward staff (both school and facilities) and any other guests is a requirement.

GRADS AND GUESTS WILL BE SEARCHED UPON ARRIVAL AT WGSS. ANYONE IN POSSESSION OR UNDER THE INFLUENCE OF DRUGS OR ALCOHOL WILL NOT BE ALLOWED TO ATTEND THE EVENT AND NO REFUNDS WILL BE GIVEN.

I have read the above expectations and agree to meet them.

Grad's Signature

Guest's Signature

GRAD DINNER AND DANCE JUNE 27, 2018
TICKET ORDER FORM AND PAYMENT return to office by May 17, 2018

Name of table captain

Phone number

Name:

Approved guest pass
attached (Y/N)?

Payment (cash/cheque):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Total enclosed:

SPECIAL REQUEST:

If possible, please seat this table next

to: _____
(name of Table Captain you want to sit beside)

Office use only

Table number: _____

Ticket number: _____

Payment rec'd: _____