

# PERSONAL PROFILE – Evaluation

Name:

All elements below must be included. For every item NOT checked off, a deduction of 1 mark will be applied.  
A personal profile including all items listed could result in a 90% grade. A visually appealing and exceptionally professional looking resume will result in a higher grade.

STUDENT EVALUATION	TEACHER EVALUATION																		
<p><b>LAYOUT</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Name at top</li> <li><input type="checkbox"/> Heading used for each section</li> <li><input type="checkbox"/> Spacing is consistent between headings and within sections</li> <li><input type="checkbox"/> Consistent formatting &amp; layout throughout</li> </ul> <p><b>CONTENT/DESCRIPTION</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Minimum of 3 Sections. Sections may include:               <ul style="list-style-type: none"> <li><input type="checkbox"/> School- Based Volunteer Experience</li> <li><input type="checkbox"/> Community-Based Volunteer Experience</li> <li><input type="checkbox"/> Paid Work Experience</li> <li><input type="checkbox"/> School &amp; Community Recognition</li> <li><input type="checkbox"/> Academic Achievements</li> <li><input type="checkbox"/> Personal Interests</li> </ul> </li> </ul> <p><b>EACH of these sections will contain the following supporting details</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Description of the activity/event</li> <li><input type="checkbox"/> Skills learned or practiced during each activity/event are explained in detail</li> <li><input type="checkbox"/> Number of hours/years/seasons is included</li> <li><input type="checkbox"/> Info is chronologically ordered from most recent to least recent</li> </ul> <p><b>MECHANICS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> NO Spelling or grammar errors</li> </ul>	<p><b>LAYOUT</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Name at top</li> <li><input type="checkbox"/> Heading used for each section</li> <li><input type="checkbox"/> Spacing is consistent between headings and within sections</li> <li><input type="checkbox"/> Consistent formatting &amp; layout throughout</li> </ul> <p><b>CONTENT/DESCRIPTION</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Minimum of 3 Sections. Sections may include:               <ul style="list-style-type: none"> <li><input type="checkbox"/> School- Based Volunteer Experience</li> <li><input type="checkbox"/> Community-Based Volunteer Experience</li> <li><input type="checkbox"/> Paid Work Experience</li> <li><input type="checkbox"/> School &amp; Community Recognition</li> <li><input type="checkbox"/> Academic Achievements</li> <li><input type="checkbox"/> Personal Interests</li> </ul> </li> </ul> <p><b>EACH of these sections will contain the following supporting details</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Description of the activity/event</li> <li><input type="checkbox"/> Skills learned or practiced during each activity/event are explained in detail</li> <li><input type="checkbox"/> Number of hours/years/seasons is included</li> <li><input type="checkbox"/> Info is chronologically ordered from most recent to least recent</li> </ul> <p><b>MECHANICS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> NO Spelling or grammar errors</li> </ul>																		
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A+	A	A-	B+	B	B-	C+	C	C-											

Comments: